

**23 Bedford Mews
Dock Green
Cardiff
CF 23 7UU
029-2044 5656**

2nd August 2000

*Marilyn Morse Ltd
Interior Design
19 Churchill Place
Cardiff CF4 8MP*

Dear Sir or Madam,

I am writing in the hope that you might be able to offer me a position in your firm as an interior designer. As you will see from my enclosed CV, I have a BA in interior design and plenty of experience. I have just returned from Paris where I have lived for 5 years, and I am keen to join a small team here in Cardiff.

I would be happy to take on a part-time position until something more permanent became available. I hope you will be able to make use of my services, and should be glad to bring round a folio of my work.

Yours faithfully,

K J Dixon (Mrs)

Encls.