



Cambridge IGCSE™

ARABIC

0544/03

Paper 3 Speaking Role Play Cards One–Nine

May/June 2020

TEACHERS' NOTES

Approximately 15 minutes

No additional materials are needed.

INSTRUCTIONS

- Each candidate's Speaking test must consist of the following **three** parts:
- **Part One** of the test consists of two role plays. The role play situations are set out on pages 15–20 of this booklet and must be followed carefully by the teacher/Examiner. The teacher/Examiner must play his/her role as prescribed by Cambridge International in order that candidates are given the opportunity to attempt all tasks. Extra tasks must not be created. Candidates should study the situations for 15 minutes and then be prepared to act the roles assigned to them and respond to the parts played by the teacher/Examiner.
- **Part Two** of the test starts with a presentation by the candidate on a topic of his/her choice. The teacher/Examiner must allow the candidate to speak for 1–2 minutes on his/her prepared topic and then follow this up with specific spontaneous questions related to the topic. This section of the test must last **about 5 minutes** in total.
- **Part Three** of the test is a spontaneous conversation of a more general nature and must last **about 5 minutes**.
- In the interest of fairness to candidates, centres must adhere to the stipulated timings for the Topic Presentation/Conversation and General Conversation.
- The Speaking test must be marked by the centre according to the instructions and a sample submitted for External moderation.

This document has **24** pages. Blank pages are indicated.

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BEFORE THE TEST

Centres are advised to view the Speaking test support videos for IGCSE Foreign Language Arabic (0544) before conducting the tests. The video is available on the School Support Hub.

1 Examination period

Choose a date or dates for your speaking tests before the main examination series, as notified on the timetable.

2 Choosing a teacher/Examiner

Choose a teacher/Examiner (usually from your languages department). Cambridge is not responsible for any fees agreed if you choose a teacher/Examiner from outside your Centre.

There should be only **one** teacher/Examiner per Centre. If it is **impossible** to use only one teacher/Examiner, you **must** contact Cambridge before the date of the speaking tests for permission to use more than one teacher/Examiner. Special instructions for this can be found in the section 'Using more than one teacher/Examiner' in this booklet.

3 Speaking test materials

The confidential speaking test materials will be sent to you before the speaking test period.

Open these **4 working days** before your speaking tests, so that the teacher/Examiner can fully prepare to conduct the tests.

Keep the materials in a secure place until the day the tests begin. Only the teacher/Examiner should have access to the materials. Materials must not be removed from the Centre. When not being used by the teacher/Examiner for preparation or for the tests, the materials must be locked away.

Centres should ensure the following are available in the examination room:

1. Teachers' Notes Booklet
2. Role Play Cards
NB these are despatched 2–3 weeks before the examination period and must be stored confidentially. They should be opened and studied 4 working days prior to the test.
3. Stopwatch
4. Working Mark Sheets prefilled with names and numbers in the order candidates take the test
5. Recording equipment and batteries

Please note mobile phones and dictionaries are **not** permitted in the room.

4 Test venues

The room chosen for the speaking tests must be **quiet** and **suitably sized**, with **examination notices displayed** to prevent interruptions.

The preparation room should be close to the examination room. This room should be separate and not be accessible to other candidates.

An Invigilator must be present to supervise the candidate who is preparing to go into their test, to ensure that candidates cannot communicate with each other.

Each candidate must be tested on their own. There may be another member of staff or teacher/Examiner present, but only one teacher/Examiner may take part in each test.

5 Recording the tests

Before the tests, check that the equipment works and that both candidate and teacher/Examiner are clearly audible. External microphones are strongly recommended. Cambridge does not supply equipment or CDs.

All tests must be recorded.

Once the test begins, the recording must **not** be paused or stopped.

Before the first candidate's test, the teacher/Examiner must announce:

'Centre number e.g. AE308
Centre name e.g. International School, Abu Dhabi
Examination number 0544
Examination name Cambridge IGCSE Arabic
Name of Examiner e.g. Mr I Al-Khayyat
Date i.e. the date the examination is conducted.'

At the beginning of each candidate's test, announce:

"Candidate number....., Candidate name....., Role Play Card number....."

At the end of each candidate's test, announce:

'End of test'

Use CDs (.mp3 format) to submit your recordings.

The CD and sleeve must be labelled with 0544/3 IGCSE Arabic. Include centre name/number and candidate numbers.

Check your CDs before sending them to Cambridge, to ensure they are not blank or damaged. If there is a problem, immediately contact Cambridge.

CDs

CD cases must be labelled with:

Syllabus name_syllabus/component number_Centre name/number and candidate name/number in recording order.

CDs must be labelled with:

Syllabus/component number and Centre number.

Please use CD friendly marker pens.

Each candidate must be introduced by the teacher/Examiner, as follows:

'Candidate Number e.g. 047

Candidate Name e.g. Issam Ahmed

Role Play Card e.g. Number 4'

After each candidate's test, the teacher/Examiner must announce:

'End of test'.

Each candidate's test should be recorded as a separate digital file in .mp3 format.

Each .mp3 file on the CD must be named in the format:

Centre number_candidate number_ syllabus number_component number

A CD will hold approximately 80 minutes of sound, or 5 candidates' tests.

Please check each candidate is clearly audible. If for any reason there are problems with the audibility of the recordings, contact Cambridge Customer Services info@cie.org.uk immediately to seek advice.

If possible, external microphones should be used so that separate microphones can be used for the candidate and the teacher/Examiner. If only one microphone is used it should be placed nearer to the candidate than to the teacher/Examiner.

Moderation samples must be recorded at normal speed onto standard format CDs. **Mini CDs must not be used for sending the moderation sample to Cambridge.**

6 Mark sheets

Use the Working Mark Sheet during each speaking test to record the marks.

Teacher/Examiners must mark the candidates during the tests, not afterwards.

Transfer the total mark for each candidate to the MS1 or online marks return system.

7 Using more than one teacher/Examiner

If you need to do this, you **must** contact Cambridge in advance for permission. Follow the instructions below:

- All teacher/Examiners must meet to study the test materials and confirm they will conduct the tests in the same way.
- One teacher/Examiner will lead the team. This person is responsible for making sure that all the candidates have been assessed in the same way and that a valid rank order of candidates for the whole Centre has been produced.
- This lead teacher/Examiner produces the overall sample to send to Cambridge: this will contain 16 recordings, including the first 10 candidates in the Centre (by candidate number), plus another 6 spread between the top, middle and bottom of the mark range. This sample must contain, where possible, an equal number of recordings from each teacher/Examiner.
- Include the Working Mark Sheet of each teacher/Examiner, with their name clearly written on in the packet to send to Cambridge.
- The lead teacher/Examiner will check the marking of a sample of each teacher/Examiner's tests and record their findings on each Working Mark Sheet, in the column 'Internal and/or External Moderation'.

Contact Cambridge for advice before the tests begin if you are unsure about how to follow these instructions.

DURING THE TEST

8 Conduct of the tests

Candidates are not allowed to bring any notes, or make any notes during their preparation time.

The entire test must be conducted in Arabic.

Candidates must not take the Role Play Cards away from the examination room.

The teacher/Examiner should do their best to make the candidate feel relaxed about the test.

There must be no smoking or walking about during the test.

Teacher/Examiners should not correct candidates, or express surprise/disapproval. They should appear interested and engaged in the conversation.

In all sections of the test, make sure that the candidate has the opportunity to speak more than the teacher/Examiner.

9 Test 1: Role Plays (about 5 minutes) 30 marks

Candidates should arrive at the preparation room 15 minutes before their test. Give the candidate one Role Play Card to study for 15 minutes. Use the nine cards in rotation, so that candidates do not all do the same role plays.

Each candidate must perform both the A and B role play on their card. While one candidate is doing their test, the next has 15 minutes of preparation time with their Role Play Card. The teacher/Examiner must keep to the script provided. If a candidate misses out a task, the teacher/Examiner should try to guide them back to it by repeating a question. However they must not change the task, for example:

The candidate is told '*say which colour you would like*' but misses this task out. The teacher/Examiner should **repeat** or **rephrase** the prompt given on the script '*What colour would you like?*', hoping that the candidate will then attempt the task. The teacher/Examiner must not give away the answer, for example by saying '*would you like this blue one, or that orange one?*' as the candidate cannot get a mark for answering '*blue*' or '*orange*' in that scenario.

Some candidates may complete this section in less than 5 minutes. In this case, move to Test 2.

10 Topic Presentation/Conversation (about 5 minutes) 30 marks

Candidates should choose a topic in advance of the test they are interested in. Examples include 'School life', 'Hobbies', 'My country' and 'My ambitions'. Topics should not be too ambitious for the linguistic level or maturity of the candidate. Please avoid topics 'Myself' or 'My life' as these can overlap with the General Conversation. It is **not** advisable for all candidates in a centre to choose the same topic.

Candidates present their topic, **uninterrupted**, for 1–2 minutes. They may bring supporting illustrative material such as photos, if appropriate, but no written notes. If illustrative material is used, the Centre must enclose a photocopy of it with the sample for External Moderation. The Centre number and candidate number must be clearly written on the photocopy of the illustrative material.

After 1–2 minutes, the teacher/Examiner asks questions to encourage a conversation to develop.

The conversation must not be pre-prepared: the dialogue should be spontaneous.

The teacher/Examiner must stretch the candidate to show opinions, justifications and past and future meaning. Questions should include 'how', 'why', 'when', 'tell me more about...'. Candidates who do not express past and future meaning cannot achieve more than 6 marks for language.

11 General Conversation (about 5 minutes) 30 marks

The teacher/Examiner must announce when the Topic Conversation ends and the General Conversation starts.

The General Conversation must not overlap with the subjects discussed in the Topic Conversation.

The General Conversation must last 5 minutes.

The conversation should cover two or three different topics from the Defined Content Examination Topics (these are listed in the Syllabus Content section of the syllabus booklet).

If a candidate is weak, you may need to cover more topics in less depth.

With a stronger candidate, you may want to use only two or three topics, in greater depth.

Candidates are not expected to have precise factual knowledge in this section.

If a candidate is having difficulty answering, move on to another topic.

The teacher/Examiner must stretch the candidate to show opinions, justifications and past and future meaning. Questions should include 'how', 'why', 'when', 'tell me more about...'. Candidates who do not express past and future meaning cannot achieve more than 6 marks for language.

12 Impression (10 marks)

At the end of the test, the teacher/Examiner awards a mark out of 10 for the candidate's pronunciation, intonation and fluency in the test as a whole.

13 Marking

Mark the candidate whilst they are speaking. Use Table A for the Role Plays, Tables B and C for the Topic and General Conversations, and Table D for the Impression mark. See the table on page 10 for full instructions.

AFTER THE TEST

14 Recorded sample

Each Centre must record and send to Cambridge a recorded sample as follows:

- 1) **Centres entering 1–16 candidates** must send the recordings of all the candidates.
- 2) **Centres entering 17 or more candidates** must send:
 - (a) the recordings of the first 10 candidates according to their candidate numbers **and**
 - (b) the recordings of 6 candidates spread as evenly as possible across the ability range (top, middle, bottom). **NB** These must not be the candidates from the first 10.

The recordings of the strongest and the weakest candidates at the Centre should be included, with the other recordings spaced at equal intervals in between.

Centres entering 17 or more candidates must send a total of 16 recordings.

Highlight the candidates included in the sample on the Working Mark Sheet, for the ease of the Moderator.

15 Sending materials to Cambridge

As soon as you have completed the speaking tests, submit the total marks to Cambridge. In the envelope provided for your sample for External Moderation, send:

- 1) The **Cambridge copy of the completed Internal Assessment Mark Sheet (MS1)** in the separate envelope provided, or electronically. Please follow instructions.
- 2) the **Moderator copy of the completed Speaking Examination Working Mark Sheet (WMS) (p.21)** or a signed print-out of the marks file for Centres submitting marks electronically
- 3) a copy of the completed **Cover Sheet for Moderation Sample (p.23)**
- 4) **the recorded sample**
- 5) details of **Internal Moderation procedures** (only for Centres using more than one teacher/ Examiner).

Centres should take copies of both types of mark sheet in case of postal losses or delays. Centres should also keep a copy of all recordings in case of postal losses or damage.

MARKING INSTRUCTIONS**General marking guidance:**

Do not use half marks.

Mark positively: reward what the candidate can do, not what they cannot do.

For each Table, start at the bottom and work upwards until you find the description that best fits the candidate's performance. Then check the next band up, in case the candidate fulfils some of that description.

The teacher/Examiner is a sympathetic native speaker: the candidate's language does not need to be completely perfect in order to get full marks.

In the role plays, candidates are tested on their ability to communicate the required information: grammatical accuracy and full sentences are not essential.

In Tables B, C and D, use the mark at the bottom of the descriptor band if the candidate has only just fulfilled some of the criteria. Use the mark at the top of the descriptor band for candidates who fulfil all of the criteria in that band securely, but are not good enough for the band above. Use the mark in the middle of the band (when available) for candidates who are fairly secure in that band.

Role Play A

Use Table A. Enter a mark (0, 1, 2 or 3) for each task in columns 1–5.

Role Play B

Use Table A. Enter a mark (0, 1, 2 or 3) for each task in columns 6–10.

Topic Presentation/Conversation

Use Table B to give a mark out of 15 for communication in column 11.
Use Table C to give a mark out of 15 for language in column 12.

General Conversation

Use Table B to give a mark out of 15 for communication in column 13.
Use Table C to give a mark out of 15 for language in column 14.

Impression

Use Table D to give a mark out of 10 for impression in column 15.

CHECK YOUR ADDITION OF MARKS CAREFULLY

TABLE A – Test 1: Role Plays (30 marks)

In this part of the test, the teacher/Examiner plays the part of a sympathetic native speaker of the Arabic language with no knowledge of the candidate's first language.

The role plays test the ability of the candidates to communicate needs, information, requests, etc., in plausibly life-like situations. Intelligibility is therefore more important than grammatical or syntactic accuracy. However, verbal communication only is assessed: credit is not given for gestures, facial expressions or other non-verbal forms of communication.

Candidates are required to give natural responses, not necessarily in the form of full sentences. The use of appropriate register and correct idiom is rewarded.

Each of the ten tasks to be performed in the role plays will be assessed using the mark scheme below. **Marks may not be awarded for the completion of tasks other than those specified by Cambridge in the Role Play Cards/Teachers' Notes Booklet, nor for tasks that are omitted.**

An accurate utterance which not only conveys the meaning but which is expressed in native idiom and appropriate register. Minor errors (adjective endings, use of prepositions, etc.) are tolerated. The utterance is intelligible and the task of communication is achieved.	3
The language used is not necessarily the most appropriate to the situation and may contain inaccuracies which do not obscure the meaning.	2
Communication of some meaning is achieved, but the native speaker would find the message ambiguous or incomplete.	1
The utterance is unintelligible to the native speaker.	0

- NB 1** If there are two elements in a task and only one is completed, then a maximum of one mark only may be awarded.
- 2** When awarding marks, teacher/Examiners should start at the bottom of the mark scheme and work upwards:
- 0 = nothing of worth communicated
 1 = partial communication
 2 = all points communicated – but with some linguistic inaccuracies – meaning clear
 3 = meaning clear and accurately conveyed.
- 3** Short utterances, if appropriate, can be worth three marks.

**TABLES B and C – Tests 2 and 3: Topic Presentation/Conversation and General Conversation
(2 × 30 marks)**

Each of Tests 2 and 3 is awarded two marks: a mark out of 15 for Communication and a mark out of 15 for Language (see Tables B and C).

It is important that teacher/Examiners award marks positively. In order to ensure that they reward achievement rather than penalise failure or omissions, teacher/Examiners should start at the bottom of the mark scheme and work upwards through the descriptors when awarding marks.

The teacher/Examiner should adopt a 'best-fit' approach. For each of the two assessment criteria, Communication (Table B) and Language (Table C), the teacher/Examiner must select the set of descriptors provided in the mark scheme that most closely describes the quality of the work being marked. As the teacher/Examiner works upwards through the mark scheme, s/he will eventually arrive at a set of descriptors that fits the candidate's performance. When s/he reaches this point, the teacher/Examiner should always then check the descriptors in the band above to confirm whether or not there is just enough evidence to award a mark in the higher band.

When awarding the marks for the Topic Presentation/Conversation, the teacher/Examiner may find that the quality of the work produced in the presentation is superior to that produced in the conversation (or vice versa). In such cases, the teacher/Examiner will need to award a mark that takes into account both the strengths and weaknesses of the performance.

To select the most appropriate mark within each set of descriptors, teacher/Examiners should use the following guidance:

- If most of the descriptors fit the work, then the teacher/Examiner will award the middle mark in the band.
- If the descriptors fully fit the work (and the teacher/Examiner had perhaps been considering the band above), the highest of the three marks will be awarded.
- If there is just enough evidence (and the teacher/Examiner had perhaps been considering the band below), then the lowest mark in the band will be awarded.

Where there are only two marks within a band, the choice will be between work which in most respects meets the descriptor and work which just meets the descriptors.

TABLE B – Mark Scheme for Communication

This assesses the candidate's response in terms of comprehension of the teacher/Examiner, immediacy of reaction/response, and successful transmission of messages (including presentation of material in the topic).

Outstanding	<ul style="list-style-type: none"> • A spontaneous interchange between candidate and Examiner. Candidate responds fully and confidently to all question types. • Can justify and explain routinely. • Very consistent performance. Not necessarily of native speaker standard. 	14–15
Very good	<ul style="list-style-type: none"> • Generally understands questions first time, but may require occasional rephrasing. Can respond satisfactorily to both straightforward and unexpected questions. • Regularly develops own ideas and opinions and provides justifications. 	12–13
Good	<ul style="list-style-type: none"> • Has no difficulty with straightforward questions and responds satisfactorily to some unexpected ones. • Communicates essential elements and can expand occasionally. • Regularly expresses opinions with some simple justifications. 	10–11
Satisfactory	<ul style="list-style-type: none"> • Understands most straightforward questions, but has difficulty with some unexpected ones and needs some rephrasing. • Communicates most of the essential elements. • Can convey simple, straightforward opinions. 	7–9
Weak	<ul style="list-style-type: none"> • Has difficulty with many straightforward questions, but still attempts an answer. • Communicates simple pieces of information. 	4–6
Poor	<ul style="list-style-type: none"> • Frequently has difficulty understanding the questions and has great difficulty in replying. • Communicates a few facts. 	1–3
	<ul style="list-style-type: none"> • Communicates no relevant information. 	0

TABLE C – Mark Scheme for Language

This assesses the linguistic content of the candidate's answers in terms of complexity, accuracy and range of structures, vocabulary and idiom.

Outstanding	<ul style="list-style-type: none"> • Very accurate use of a wide range of structures, vocabulary and idiom with occasional errors in more complex language. • Not necessarily of native speaker standard. 	14–15
Very good	<ul style="list-style-type: none"> • Wide range of mostly accurate structures and vocabulary. 	12–13
Good	<ul style="list-style-type: none"> • Good range of generally accurate structures, varied vocabulary. 	10–11
Satisfactory*	<ul style="list-style-type: none"> • Adequate range of structures and vocabulary. Can use past and future tenses accurately.* Some ambiguity. 	7–9
Weak	<ul style="list-style-type: none"> • Some manipulation of structures and awareness of verbs, though often faulty and/or incomplete. Shows elementary, limited vocabulary. 	4–6
Poor	<ul style="list-style-type: none"> • Shows very limited range of structures and vocabulary. 	1–3
	<ul style="list-style-type: none"> • Nothing coherent or accurate enough to be comprehensible. 	0

*If the candidate does not demonstrate this, their mark cannot be higher than 6 for Language.

TABLE D – Test 4: Impression (10 marks)

This assesses the candidate's performance across the whole Speaking test in terms of pronunciation, intonation and fluency.

Very good pronunciation, intonation and fluency; an occasional slight mistake or hesitation. Not necessarily of native speaker standard.	9–10
Good pronunciation and fluency; makes a fair attempt at correct intonation and expression; some mistakes and/or hesitation.	7–8
A fair degree of fluency and accuracy in pronunciation despite quite a number of errors; some attempt at intonation and expression.	5–6
Conveys some meaning despite a lack of fluency and many errors; pronunciation strongly influenced by first language.	3–4
Many gross errors; frequently incomprehensible.	1–2
Nothing comprehensible.	0

General marking principle:

Be consistent in your marking. External Moderation is designed to be able to make adjustments to consistently harsh or generous marking.

For Role Play Cards One, Two, Three. Role Play A.

A

الطالب: نفسك

المعلم: البائع

أنت في متجر بيع الخضروات والفاكهة وتريد أن تشتري تفاحاً.

المعلم: رَحَّبَ بالطالب.

الطالب: (i) رَحَّبَ بالبائع

و
(ii) أذُكُرُ ماذا تريد.

المعلم: هل تريد تفاحاً أخضر أم تفاحاً أحمر؟

الطالب: استمع إلى البائع ثم اختر ما تريد.

المعلم: إسأل "كم كيلو تريد؟"

الطالب: أذُكُرُ كم كيلو تريد.

المعلم: قُلْ "حسناً! تفضّل."

الطالب: (i) أشكُرُ البائع

و
(ii) إسألّه عن خدمة التوصيل للمنزل.

المعلم: قُلْ "نعم. متى تكون في المنزل؟"

الطالب: أذُكُرُ الوقت المناسب لك.

المعلم: أجب بطريقة مناسبة لإنهاء المحادثة.

For Role Play Cards Four, Five, Six. Role Play A.

A

الطالب: نفسك

المعلم: ممرضة المدرسة

أنت في المدرسة وتشعر بوجع في معدتك فتذهب إلى ممرضة المدرسة.

المعلم: رَحَّبَ بالطالب.

الطالب: (i) رَحَّبَ بالممرضة

و (ii) أخبرها عن سبب وجودك.

المعلم: إسأل "هل أكلت في البيت أم في المدرسة؟"

الطالب: استمع إلى الممرضة ثم اختر الجواب المناسب.

المعلم: إسأل "متى بدأت تشعر بهذا الوجع؟"

الطالب: أذكر متى بدأت تشعر بهذا الوجع.

المعلم: قُل "إجلس على هذا الكرسي."

الطالب: (i) أشكر الممرضة

و (ii) إسألها إذا كان من الممكن الذهاب إلى البيت.

المعلم: قُل "حسناً! سنتنظر قليلاً هنا وإن لم تتحسن سننصل بالبيت. ما رقم هاتف البيت؟"

الطالب: أذكر رقم هاتف البيت.

المعلم: أجب بطريقة مناسبة لإنهاء المحادثة.

For Role Play Cards Seven, Eight, Nine. Role Play A.

A

الطالب: نفسك

المعلم: أخوك

أنت تنظّم حفلة عيد ميلادك في حديقة بيتك وتريد المساعدة من أخيك.

المعلم: رَحّب بالطالب.

الطالب: (i) رَحّب بأخيك

و
(ii) أذكر ماذا تريد.

المعلم: هل أساعدك في تنظيم الكراسي أم الطاولات؟

الطالب: استمع إلى أخيك ثم اختر ما تريد.

المعلم: إسأل "كم عدد الحضور؟"

الطالب: أذكر عدد الحضور.

المعلم: قل "حسناً! أنا انتهيت من التنظيم."

الطالب: (i) أشكر أخاك

و
(ii) إسأله أن يساعدك في شيء آخر.

المعلم: قل "نعم، ولكن بعد رجوعي من الجامعة. ماذا تلبس في حفلة عيد ميلادك؟"

الطالب: أذكر ماذا تلبس في حفلة عيد ميلادك.

المعلم: أجب بطريقة مناسبة لإنهاء المحادثة.

For Role Play Cards One, Four, Seven. Role Play B.

B

الطالب: نفسك

المعلم: لاعب كرة قدم مشهور

أنت تقابل لاعب كرة قدم مشهور وتريد أن تتحدّث معه عن هذه الرياضة.

المعلم: رَحِّبْ بالطالب.

الطالب: (i) رَحِّبْ بلاعب الكرة

و
(ii) أَخْبِرْهُ عَمَّا تَرِيدُ.

المعلم: إِسْأَلْ "كم مرة تلعب كرة القدم؟ وكيف تشاهدها؟"

الطالب: (i) قُلْ كم مرّة تلعب كرة القدم

و
(ii) قُلْ كيف تشاهد مباريات كرة القدم.

المعلم: قُلْ "حسناً! سأعطيك تذكرة مجانية لحضور مباراة كرة القدم المقبلة.

الطالب: (i) عبّر عن شعورك

و
(ii) أذْكَرْ سبب شعورك.

المعلم: إِسْأَلْ "أي فريق تشجّع؟"

الطالب: أَجِبْ عن السؤال.

المعلم: قُلْ "هذا ممتاز! هل لديك أي سؤال؟"

الطالب: إِسْأَلْهُ عن مكان المباراة التي سيلعبها الشهر القادم.

المعلم: أَجِبْ بطريقة مناسبة لإنهاء المحادثة.

For Role Play Cards Two, Five, Eight. Role Play B.

B

الطالب: نفسك

المعلم: مدرّس موسيقى

أنت تذهب إلى مركز الموسيقى لتسأل عن دروس العزف على البيانو.

المعلم: رَحَّبَ بالطالب.

الطالب: (i) رَحَّبَ بالمدرّس

و
(ii) أخبره عمّا تريد.

المعلم: إسأل "لماذا اخترت هذا المركز؟ وكم ساعة في الأسبوع تستطيع أن تحضر؟"

الطالب: (i) قُل سبب اختيارك لهذا المركز

و
(ii) أذكر عدد الساعات.

المعلم: قُل "حسناً! تذكّر أنّ عليك أن تتدرّب باستمرار."

الطالب: (i) عبّر عن شعورك

و
(ii) أذكر ما ستفعله للتدريب.

المعلم: إسأل "كيف سنأتي إلى المركز؟"

الطالب: أجب عن السؤال.

المعلم: قُل "هذا ممتاز! هل لديك أي سؤال؟"

الطالب: إسأله عن سعر الدرس.

المعلم: أجب بطريقة مناسبة لإنهاء المحادثة.

For Role Play Cards Three, Six, Nine. Role Play B.

B

الطالب: نفسك

المعلم: موظف

أنت في مكتب العمل وتريد أن تعمل في الصيف.

المعلم: رَحَّبَ بالطالب.

الطالب: (i) رَحَّبَ بالموظف

و
(ii) أذكر ماذا تريد.

المعلم: إسأل "ماذا تريد أن تعمل؟ وما الأيام التي تستطيع أن تعمل فيها؟"

الطالب: (i) أذكر العمل الذي تريده

و
(ii) أذكر الأيام التي تستطيع أن تعمل فيها.

المعلم: إسأل "ما خبرة العمل التي قمت بها من قبل؟"

الطالب: أجب عن السؤال.

المعلم: قُل "دعني أرى، العمل المتوقع الآن هو في روضة أطفال."

الطالب: (i) عبّر عن شعورك لقبول العمل المتوقع

و
(ii) أذكر سبب قبولك لهذا العمل.

المعلم: قُل "حسناً! هل لديك أي سؤال؟"

الطالب: إسأل عن مكان العمل المتوقع.

المعلم: أجب بطريقة مناسبة لإنهاء المحادثة.

Cambridge IGCSE Arabic (0544): Cover Sheet for Moderation Sample

A copy of this cover sheet must be completed by the Centre and enclosed with the moderation documentation and recorded sample to be despatched to Cambridge.

Centre name:

Centre number:

1 Tick to confirm that the required moderation documents are enclosed:

(i) Moderator copy of MS1 **or** printout of marks file if marks submitted electronically.

(ii) Copy of completed Working Mark Sheet(s) (WMS).*

(* One WMS per Examiner in Centres using more than one Examiner)

If any other documents are enclosed for Cambridge's attention, please list them below:

.....

2 Tick to confirm that documentation has been checked for arithmetical and transcription errors:

(i) Addition of marks on WMS has been checked and Total Mark is correct for each candidate.

(ii) Total Mark for each candidate has been correctly transferred to the MS1 **or** computer.

3 Tick to confirm that the recording quality of moderation samples has been checked:

All sample recordings are clearly audible.

Samples are recorded on standard size CDs/cassettes and recorded at normal speed.

Digital recordings only: each candidate saved individually and files saved as .mp3.

4 Tick to confirm that the correct number of candidates has been submitted for moderation:

For Centres with 16 or fewer candidates, the following are enclosed:

Recordings of the complete Speaking tests of all candidates.

For Centres with 17 or more candidates, the following are enclosed:

(i) Recordings of the complete Speaking tests of 6 candidates across the range **AND**

(ii) Recordings of the complete Speaking tests of the first 10 candidates by candidate number.

5 CENTRES USING MORE THAN 1 EXAMINER – tick to confirm Internal moderation procedures:

Copy of permission from Cambridge to use more than 1 Examiner enclosed.

Internal moderation carried out and details of Internal moderation procedures enclosed.

Materials checked by:

	(name)
	(signature)

Date:

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